

Course Description Form

1. Course Name:

Nursing Management and Leadership

2. Course Code:

NUR403

3. Semester / Year:

2024 / 2025 – Semester

4. Description Preparation Date:

February / 9/ 2025

5. Available Attendance Forms:

Attendance

6. Number of Credit Hours (Total) / Number of Units (Total)

Theory: 2 hours

Practical: 3 hours

Total Credit Hours: 5 hours

Total Credit Units: 3 units

7. Course administrator's name (mention all, if more than one name)

Name: Assistant. Lecturer : Zaid Abdullah Hussein

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8. Course Objectives

Course Objectives

Cognitive Objectives:

- Understand the concept of administration to perform tasks effectively.
- Define the principles of administration based on sound scientific foundations.
- Equip students with leadership approaches to develop a leadership personality in
- Qualify students to practice their administrative role in managing people through
- Educate students on the mechanism and importance of communication in nursing
- Provide students with knowledge about the basic rules applied in nursing service
- Train students on administrative activities that contribute to organizing nursing ca
- Clarify the role of the nursing staff in providing the best services in line with the o
- Introduce students to the approaches used in managing nursing services and deve

Program-Specific Skill Objectives:

- Develop students' skills to perform their effective role and enhance their contribu
- Develop leadership skills that enable them to take on a leadership role in the clini
- Qualify students to achieve organizational goals through the application of effecti
- Enable students to meet the needs of administrative work efficiently in the nursir



9. Teaching and Learning Strategies

Strategy

Lectures , Group discussions , Teamwork ,
Problem-based learning and
Brainstorming

10. Course Structure first and second

Week	Hours	Required Learning Outcomes	Unit or subject name	Learning method
1	2	Identify the basics of leadership and administrative	Introduction to Leadership & Management	Lectures, group discussions, seminars, clinical training, brainstorming
2	2	Understand role of administrative in nursing	Management in Nursing	
3	2	Understand role of the head nurse	Role of the Head Nurse	
4	2	Study leadership in the field nursing	Leadership in Nursing	
5	2	Evaluate the level of understanding and learned outcomes	Mid exam	
6	2	Develop communication skills in nursing work	Communication Skills	
7	2	Planning administrative in nursing	Planning Nursing Management	
8	2	Identify basic functions of administrative in nursing	Functions in Nursing Management	



9	2	Identify Workforce management in nursing	Staffing , Scheduling
10	2	Understand time management and the use electronic systems	Time and Electronic Management
11	2	Learn how to manage change in the work environment	Change Management
12	2	Strategic management strategies	Strategic Management
13	2	Understand risks and how to deal with them in administrative	Risk Management
14	2	Study and analyze functions in field of nursing	Job Description and Job Analysis
15		Comprehensive evaluation of general understanding	Final exam

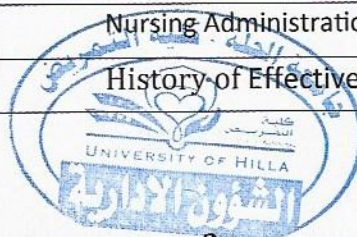
11. Course Evaluation

Quiz	5%
theory exam.	10%
A& A & A	5%
Clinical evaluation	20%
Final theory exam.	40%
Final clinical exam.	20%

Total	100%

12. Learning and Teaching Resources

Required textbooks (curricular books if any)	Effective Leadership and Management in Nursing, Sullivan, E.J. and Decker, P.J.,
Main references (sources)	Nursing Administration, Basavathappa, 2nd Edition, Jaypee Brothers Me
Recommended books and	History of Effective Leadership and Management in Nursing



references (scientific journals, reports...)	
Electronic References, Websites	<p>reviewing modern and emerging scientific websites specialized in anatomy to keep pace with the</p> <p>World Health Organization: [https://www.who.int](https://www.google.com/url?sa=E&source=gmail&q=https://www.who.int)</p> <p>American Association of Colleges of Nursing: [https://www.aacn.org](https://www.google.com/url?sa=E&source=gmail&q=https://www.aacn.org)</p> <p>UpToDate: [https://www.uptodate.com](https://www.google.com/url?sa=E&source=gmail&q=https://www.uptodate.com)</p> <p>National Library of Medicine PubMed database: [https://pubmed.ncbi.nlm.nih.gov](https://www.google.com/url?sa=E&source=gmail&q=https://pubmed.ncbi.nlm.nih.gov)</p>
Course Development Plan:	<p>Update content to align with the latest research and practice</p> <p>Enhance the practical and interactive aspects of teaching</p> <p>Develop students' leadership and administrative skills to</p> <p>Utilize modern technology in teaching and assessment to</p>

